

COMPENSATION BOARD DOCKET #06/10

APRIL 26, 2006

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
DANVILLE CITY	SHERIFF'S OFFICE	<p>04-04-06 Email from Major Ronnie Ball, Danville Sheriff's Office, regarding Kimberlee A. Goins, Senior Fiscal Technician:</p> <p>"Thank you so much for helping me. Patsy came in and said she just couldn't get anything to work,,,,,in a tizzie....hated to call you and throw everything at you at once, but I guess that is what separates you from all the others....you are truly a pleasure to work with. Thanks for all your help, Major "B".</p>	-0-	The Compensation Board wishes to thank the Major for his kind remarks.

304-06-10: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NORTHWESTERN REGIONAL JAIL	SUPERINTENDENT	03-27-06 Officer is requesting early funding of 32 positions effective May 1 to ensure necessary training and orientation of new staff for new facility operation. The new community corrections center will be available for occupancy on May 24, 2006.	\$135,635.84	Compensation Board approves one-time funding in temporary funds as an exception to policy based on the unique conditions specified by the officer. Funding and permanent positions for staffing of the new facility in FY07 are contingent upon action by the General Assembly to approve a budget at its special session.

Funding and positions for this facility were requested effective May 1, 2006 in the Compensation Board's decision packages to the Department of Planning and Budget in the fall of 2005. HB29 as introduced did not include funding for the facility in FY06, however, HB30 as introduced included positions and funding in FY07 effective July 1, 2006.

Cost to provide temporary funds for 2 months (May and June) for the new facility as follows:

POSITION CLASS	# OF POSITIONS	SALARY	2 MONTHS SALARY TOTAL
C7s	28	26104	121818.67
PMED	1	17101	2850.17
CKB	3	21934	10967.00
TOTAL			135,635.84

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SOUTHAMPTON COUNTY	SHERIFF	04-03-06 Officer requests to increase the salary of an employee to his salary prior to being placed on active duty. Ayers, C8 @ \$28,535 was separated to allow the officer to fill the position until the employee returned from active duty. The position reverted down to a C7 @ \$26,104, the officer filled the position. Ayers returned from active duty; the current employee separated; Ayers was reinstated; and the salary increased 9.3% to \$28,535	-0-	Approved to reinstate officer in position as C8 at \$28,535 as an exception to current salary policy. The Executive Secretary is delegated authority to provide restoration in accordance with Compensation Board policy for individual returning from active duty and report the action to the Compensation Board for confirmation.

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
DICKENSON COUNTY	SHERIFF	04-12-06 Officer requests to transfer \$2,653 (Pro-rated amount for remainder of FY06 \$442.17) from Base Temporary to Permanent Personnel to fund an internal salary adjustment that would increase Position 00026 from \$28,534 to \$31,137. This is an increase of 10% and is within Compensation Board guidelines and would be effective 04/01/2006.	-0-	The Compensation Board approved a transfer of \$2,653 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
ROCKINGHAM COUNTY	SHERIFF	04-18-06 Officer requests to transfer \$6,507 (Pro-rated amount for remainder of FY06 \$1,084.50) from Base Temporary Expense to Permanent Personnel. This will fund internal salary adjustments to increase Position 00001 from \$48,669 to \$53,539 and Position 00009 from \$55,595 to \$57,232. These salary increases are 10% or less of the current salary; are within Compensation Board guidelines; and would be effective 04/01/2006.	-0-	The Compensation Board approved a transfer of \$6,507 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
SHENANDOAH COUNTY	SHERIFF	04-18-06 Officer requests to transfer \$2,003 (Pro-rated amount for remainder of FY06 \$333.83) from Base Temporary to Permanent Personnel to fund internal salary adjustments for: Position 00018 from \$24,517 to \$25,069; Position 00022 from \$20,067 to \$20,519; Position 00025 from \$21,451 to \$21,934; and Position 00059 from \$22,933 to \$23,449. Each is an increase of less than 10%; is within the Compensation Board guidelines; and would be effective 04/01/2006.	-0-	The Compensation Board approved a transfer of \$2,003 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Vacancy Savings transfers:	-0-	Approved per Compensation Board action of January 25, 2006. These are one-time transfers, not in the base budget. Reimbursement must be requested on or before the May 2006 payroll.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED
001	304	Accomack County	04/19/06	Vacancy Savings	Office Expense	\$40,388.97	\$40,388.97
015	304	Augusta County	04/06/06	Vacancy Savings	Office Expense	\$28,860.43	\$28,860.43
041	304	Chesterfield County	04/19/06	Vacancy Savings	Temporary Pers	\$28,188.61	\$28,188.61
059	304	Fairfax County	04/19/06	Vacancy Savings	Office Expense	\$16,204.53	\$16,204.53
069	304	Frederick County	04/19/06	Vacancy Savings	Office Expense	\$17,965.45	\$5,000.00
069	304	Frederick County	04/19/06	Vacancy Savings	Temporary Pers	-	\$12,965.45
073	304	Gloucester County	04/19/06	Vacancy Savings	Office Expense	\$25,824.90	\$25,824.90
087	304	Henrico County	04/10/06	Vacancy Savings	Office Expense	\$176,646.71	\$176,646.71
139	304	Page County	04/19/06	Vacancy Savings	Office Expense	\$12,338.96	\$12,338.96
177	304	Spotsylvania County	04/03/06	Vacancy Savings	Office Expense	\$18,012.94	\$18,012.94
187	304	Warren County	04/13/06	Vacancy Savings	Temporary Pers	\$35,782.18	\$35,782.18
405	304	Albemarle/C'ville Reg Jail	04/19/06	Vacancy Savings	Temporary Pers	\$60,716.90	\$60,716.90
430	304	Piedmont Reg Jail	04/05/06	Vacancy Savings	Temporary Pers	\$77,000.47	\$77,000.47
475	304	Hampton Roads Reg Jail	04/19/06	Vacancy Savings	Office Expense	\$163,214.74	\$163,214.74
485	304	Blue Ridge Reg Jail	04/19/06	Vacancy Savings	Office Expense	\$23,352.23	\$23,352.23
490	304	Peumansend Creek Reg Jail	04/19/06	Vacancy Savings	Office Expense	\$29,786.32	\$29,786.32
492	304	Southwest Reg Jail	04/19/06	Vacancy Savings	Office Expense	\$35,452.07	\$35,452.07
540	304	Charlottesville City	04/19/06	Vacancy Savings	Office Expense	\$13,701.58	\$2,001.58
540	304	Charlottesville City	04/19/06	Vacancy Savings	Temporary Pers	-	\$11,700.00
710	304	Norfolk City	04/06/06	Vacancy Savings	Office Expense	\$130,721.06	\$130,721.06
730	304	Petersburg City	04/18/06	Vacancy Savings	Office Expense	\$50,993.22	\$50,993.22
740	304	Portsmouth City	04/19/06	Vacancy Savings	Temporary Pers	\$51,442.12	\$51,442.12
760	304	Richmond City	04/19/06	Vacancy Savings	Temporary Pers	\$219,167.01	\$219,167.01
770	304	Roanoke City	04/19/06	Vacancy Savings	Office Expense	\$55,864.90	\$55,864.90
810	304	Virginia Beach City	04/19/06	Vacancy Savings	Office Expense	\$26,642.68	\$13,321.34
810	304	Virginia Beach City	04/19/06	Vacancy Savings	Temporary Pers	-	\$13,321.34
		TOTALS				\$1,338,268.98	\$1,338,268.98

320-06-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMONWEALTH'S ATTORNEY	The following officers request to transfer Turnover Funds to the categories listed:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are base budget transfers.

FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	AMOUNT	PRO RATED
047	Culpeper County	04/05/06	Turnover	Office Expense	762	191
065	Fluvanna County	04/04/06	Turnover	Temporary	5,811	1,453
	TOTAL				6,573	1,643

ISLE OF WIGHT COUNTY	COMMONWEALTH'S ATTORNEY	03-30-06 Officer requests an exception to the 60-day reimbursement policy. Officer states he didn't realize there was any particular time period for filing.	\$105.30	Approved as a one-time exception to policy.
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PROSECUTOR	EXPENSES FROM - TO	DEFENDANT	TOTAL
W. Parker Council	06-21-05 to 11-22-05	Fontasia Fitzgerald	\$105.30
		TOTAL	\$105.30

MONTGOMERY COUNTY	COMMONWEALTH'S ATTORNEY	04-12-06 Acting officer requests additional Temporary Funding @ \$15,979.50. This is equivalent to position #5 ATTIV @ \$63,918 from April 1, 2006 to June 30, 2006. The Special Election will be held on November 7, 2006.	-0-	Approved at no additional cost to the Compensation Board.
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320-06-10: COMMONWEALTH'S ATTORNEYS

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LISTED BELOW	COMMONWEALTH'S ATTORNEY	In response to the notification of funds re-appropriated by the Governor for equipment, Commonwealth's Attorney's request reimbursement for equipment purchased or to be purchased in FY06.	\$200,093.22 (Total Cost) \$153,792.29 (Stressed Cost)	Approved as noted in "Board Action" column per the Compensation Board's FY06 Budget Priorities and Policies. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
001	Accomack	Projector	1	1,299.00	1,299	B	N	1	1,299.00	1,299.00	1,024.39	Approved
001 Total					1,299					1,299.00	1,024.39	
005	Alleghany	Copier	1	3,000.00	3,000	B	N	1	3,000.00	3,000.00	2,391.60	Approved
005 Total					3,000					3,000.00	2,391.60	
007	Amelia	Fax	1	499.98	500	B	N	1	499.95	499.95	348.82	Approved
007 Total					500					499.95	348.82	
009	Amherst	Laptop	1	2,250.00	2,250	B	N	1	2,200.00	2,200.00	1,599.84	Approved
009 Total					2,250					2,200.00	1,599.84	
011	Appomattox	PC	2	1,200.00	2,400	A	Y	0	0.00	0.00	0.00	Not Approved
011	Appomattox	Laptop	1	1,844.10	1,844	A	Y	0	0.00	0.00	0.00	Not Approved
011	Appomattox	Server	1	3,800.00	3,800	A	Y	1	3,800.00	3,800.00	2,773.24	Approved
011 Total					8,044					3,800.00	2,773.24	
015	Augusta	Laptop	1	2,100.00	2,100	A	Y	1	2,100.00	2,100.00	1,380.96	Approved
015	Augusta	Printer	2	900.00	1,800	A	Y	2	900.00	1,800.00	1,183.68	Approved
015	Augusta	Replace VCIN	1	1,630.00	1,630	A	Y	1	1,630.00	1,630.00	1,071.89	Approved
015	Augusta	Fax	1	400.00	400	B	N	1	400.00	400.00	263.04	Approved
015	Augusta	Router	1	900.00	900	A	Y	1	900.00	900.00	591.84	Approved
015	Augusta	Monitors	3	400.00	1,200	A	Y	3	300.00	900.00	591.84	Approved
015	Augusta	Calculators	7	40.00	280	B	N	7	40.00	280.00	184.13	Approved
015	Augusta	Shredder	1	300.00	300	B	N	1	300.00	300.00	197.28	Approved
015 Total					8,610					8,310.00	5,464.66	
035	Carroll	Copier	1	3,495.00	3,495	B	N	1	3,495.00	3,495.00	2,682.76	Approved
035	Carroll	Shredder	1	2,007.49	2,007	A	Y	1	700.00	700.00	537.32	Approved
035 Total					5,502					4,195.00	3,220.08	

320-06-10: COMMONWEALTH'S ATTORNEYS

Continued.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
045	Craig	Laptop	1	2,000.00	2,000	A	Y	1	2,000.00	2,000.00	1,424.00	Approved
045	Craig	Fax	1	995.00	995	B	N	1	995.00	995.00	708.44	Approved
045 Total					2,995					2,995.00	2,132.44	
053	Dinwiddie	Scanner	1	800.00	800	B	N	1	500.00	500.00	353.35	Approved
053	Dinwiddie	Printer	1	500.00	500	A	Y	1	500.00	500.00	353.35	Approved
053	Dinwiddie	Shredder	1	120.00	120	B	N	1	120.00	120.00	84.80	Approved
053	Dinwiddie	PC	1	1,300.00	1,300	A	Y	1	1,200.00	1,200.00	848.04	Approved
053	Dinwiddie	Laptop	1	1,700.00	1,700	A	Y	1	1,700.00	1,700.00	1,201.39	Approved
053 Total					4,420					4,020.00	2,840.93	
057	Essex	Monitors	2	300.00	600	A	Y	1	300.00	300.00	209.67	Approved
057	Essex	Fax	1	283.49	283	B	N	1	283.49	283.49	198.13	Approved
057	Essex	Shredder	1	681.45	681	B	N	1	681.45	681.45	476.27	Approved
057	Essex	Calculators	2	42.50	85	B	N	2	42.50	85.00	59.41	Approved
057 Total					1,650					1,349.94	943.47	
063	Floyd	PC	1	1,533.40	1,533	A	Y	1	1,200.00	1,200.00	831.72	Approved
063	Floyd	Laptop	1	2,054.83	2,055	A	Y	1	2,054.83	2,054.83	1,424.20	Approved
063	Floyd	Projector	1	3,000.00	3,000	B	N	1	3,000.00	3,000.00	2,079.30	Approved
063	Floyd	Fax/Copier/Scanner	1	999.00	999	B	N	1	999.00	999.00	692.41	Approved
063	Floyd	Digital Camera	1	500.00	500	B	N	0	0.00	0.00	0.00	Not Approved
063 Total					8,087					7,253.83	5,027.63	
067	Franklin	PC	2	1,150.00	2,300	A	Y	2	1,150.00	2,300.00	1,532.49	Approved
067	Franklin	Telephone Installation	6	260.83	1,565	C	N	0	0.00	0.00	0.00	Not Approved
067	Franklin	Tape Recorder	1	30.00	30	B	N	0	0.00	0.00	0.00	Not Approved
067	Franklin	Monitors	4	287.50	1,150	A	Y	3	287.50	862.50	574.68	Approved
067	Franklin	Chairs	3	318.00	954	C	N	0	0.00	0.00	0.00	Not Approved
067 Total					5,999					3,162.50	2,107.17	
077	Grayson	Laptop	1	1,250.00	1,250	A	Y	0	0.00	0.00	0.00	Not Approved
077	Grayson	Printer	1	350.00	350	A	Y	0	0.00	0.00	0.00	Not Approved
077	Grayson	Copier	1	2,800.00	2,800	B	N	0	0.00	0.00	0.00	Not Approved
077	Grayson	Monitors	1	330.00	330	A	Y	1	300.00	300.00	230.58	Approved
077 Total					4,730					300.00	230.58	

320-06-10: COMMONWEALTH'S ATTORNEYS

Continued.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
079	Greene	Printer	1	600.00	600	B	N	0	0.00	0.00	0.00	Not Approved
079 Total					600					0.00	0.00	
083	Halifax	Access Points/Cables	1	743.00	743	B	N	0	0.00	0.00	0.00	Not Approved
083	Halifax	Telephone System	1	8,657.80	8,658	B	N	0	0.00	0.00	0.00	Not Approved
083 Total					9,401					0.00	0.00	
089	Henry	Server	1	4,812.00	4,812	A	Y	1	4,812.00	4,812.00	3,807.74	Approved
089 Total					4,812					4,812.00	3,807.74	
099	King George	Copier	1	4,000.00	4,000	B	N	0	0.00	0.00	0.00	Not Approved
099	King George	Printer	1	1,500.00	1,500	A	Y	0	0.00	0.00	0.00	Not Approved
099 Total					5,500					0.00	0.00	
105	Lee	Projector	1	7,000.00	7,000	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Projector Screen	1	1,000.00	1,000	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Video Camera	1	1,000.00	1,000	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Typewriter	1	700.00	700	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Blackberry	1	500.00	500	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Digital Camera	1	550.00	550	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	TV	1	1,000.00	1,000	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Palm Pilot	1	500.00	500	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Monitors	1	500.00	500	A	Y	1	300.00	300.00	241.32	Approved
105	Lee	Printer	2	1,500.00	3,000	A	Y	0	0.00	0.00	0.00	Not Approved
105	Lee	Laptop	1	2,000.00	2,000	A	Y	0	0.00	0.00	0.00	Not Approved
105	Lee	PC	3	1,200.00	3,600	A	Y	0	0.00	0.00	0.00	Not Approved
105	Lee	Transcribing Mach.	1	500.00	500	B	N	0	0.00	0.00	0.00	Not Approved
105	Lee	Scanner	1	1,000.00	1,000	A	Y	1	500.00	500.00	402.20	Approved
105	Lee	Multiplexer	1	1,000.00	1,000	A	Y	0	0.00	0.00	0.00	Not Approved
105 Total					23,850					800.00	643.52	
113	Madison	PC	1	1,000.00	1,000	A	Y	0	0.00	0.00	0.00	Not Approved
113	Madison	Printer	1	350.00	350	A	Y	1	350.00	350.00	224.88	Approved
113 Total					1,350					350.00	224.88	
117	Mecklenburg	Laptop	4	1,800.00	7,200	A	Y	0	0.00	0.00	0.00	Not Approved
117 Total					7,200					0.00	0.00	

320-06-10: COMMONWEALTH'S ATTORNEYS

Continued.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
121	Montgomery	PC	1	1,300.00	1,300	A	Y	0	0.00	0.00	0.00	Not Approved
121	Montgomery	Laptop	1	2,300.00	2,300	A	Y	1	2,200.00	2,200.00	1,599.40	Approved
121	Montgomery	Replace VCIN	1	1,700.00	1,700	A	Y	1	1,630.00	1,630.00	1,185.01	Approved
121	Montgomery	Fax	1	1,200.00	1,200	B	N	1	1,000.00	1,000.00	727.00	Approved
121	Montgomery	Mail Machine	1	3,000.00	3,000	B	N	1	2,800.00	2,800.00	2,035.60	Approved
121	Montgomery	Postage Scale	1	1,250.00	1,250	B	N	1	1,100.00	1,100.00	799.70	Approved
121	Montgomery	Calculators	2	100.00	200	B	N	2	100.00	200.00	145.40	Approved
121	Montgomery	Scanner	1	600.00	600	A	Y	1	500.00	500.00	363.50	Approved
121 Total					11,550					9,430.00	6,855.61	
127	New Kent	Projector	1	1,100.00	1,100	B	N	1	1,100.00	1,100.00	603.46	Approved
127 Total					1,100					1,100.00	603.46	
131	Northampton	Scanner	1	1,000.00	1,000	B	N	1	500.00	500.00	384.25	Approved
131	Northampton	Lateral File	1	700.00	700	C	N	0	0.00	0.00	0.00	Not Approved
131 Total					1,700					500.00	384.25	
133	Northumberland	PC	1	2,500.00	2,500	A	Y	0	0.00	0.00	0.00	Not Approved
133	Northumberland	Printer	3	1,500.00	4,500	A	Y	0	0.00	0.00	0.00	Not Approved
133	Northumberland	Filing Cabinet	2	1,000.00	2,000	C	N	0	0.00	0.00	0.00	Not Approved
133	Northumberland	Typewriter	1	1,000.00	1,000	B	N	0	0.00	0.00	0.00	Not Approved
133	Northumberland	Card File Cabinet	1	1,000.00	1,000	C	N	0	0.00	0.00	0.00	Not Approved
133 Total					11,000					0.00	0.00	
147	Prince Edward	Laptop	1	1,579.00	1,579	A	Y	1	1,579.00	1,579.00	1,242.20	Approved
147	Prince Edward	Printer	1	899.00	899	A	Y	1	899.00	899.00	707.24	Approved
147	Prince Edward	Postage Meter Rental	1	681.24	681	B	N	0	0.00	0.00	0.00	Not Approved
147 Total					3,159					2,478.00	1,949.44	
153	Prince William	Printer	4	1,500.00	6,000	A	Y	4	1,500.00	6,000.00	3,424.80	Approved
153	Prince William	Shredder	1	700.00	700	B	N	1	700.00	700.00	399.56	Approved
153	Prince William	PC	2	2,200.00	4,400	A	Y	2	1,200.00	2,400.00	1,369.92	Approved
153 Total					11,100					9,100.00	5,194.28	
167	Russell	PC	2	1,200.00	2,400	A	Y	0	0.00	0.00	0.00	Not Approved
167	Russell	Copier	1	6,000.00	6,000	B	N	1	4,000.00	4,000.00	3,188.00	Approved
167	Russell	Telephones	3	200.00	600	B	N	0	0.00	0.00	0.00	Not Approved
167 Total					9,000					4,000.00	3,188.00	

320-06-10: COMMONWEALTH'S ATTORNEYS

Continued.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
169	Scott	Laptop	2	1,200.00	2,400	A	Y	1	1,200.00	1,200.00	917.52	Approved
169 Total					2,400					1,200.00	917.52	
173	Smyth	Shredder	1	1,000.00	1,000	B	N	1	700.00	700.00	563.50	Approved
173 Total					1,000					700.00	563.50	
175	Southampton	Digital Camera	1	250.00	250	B	N	0	0.00	0.00	0.00	Not Approved
175	Southampton	Projector	1	1,495.00	1,495	B	N	1	1,495.00	1,495.00	1,094.19	Approved
175	Southampton	Portable Screen	1	400.00	400	B	N	0	0.00	0.00	0.00	Not Approved
175	Southampton	TV	1	350.00	350	B	N	0	0.00	0.00	0.00	Not Approved
175	Southampton	Cordless Phone Handset	1	368.00	368	B	N	0	0.00	0.00	0.00	Not Approved
175	Southampton	Labor	1	140.00	140	B	N	0	0.00	0.00	0.00	Not Approved
175 Total					3,003					1,495.00	1,094.19	
177	Spotsylvania	PC	4	1,650.00	6,600	A	Y	4	1,200.00	4,800.00	2,760.96	Approved
177	Spotsylvania	Fax	1	1,385.00	1,385	B	N	1	1,000.00	1,000.00	575.20	Approved
177	Spotsylvania	Printer	4	1,500.00	6,000	A	Y	3	1,500.00	4,500.00	2,588.40	Approved
177 Total					13,985					10,300.00	5,924.56	
179	Stafford	PC	1	1,200.00	1,200	A	Y	1	1,200.00	1,200.00	662.40	Approved
179	Stafford	Laptop	1	2,200.00	2,200	A	Y	1	2,200.00	2,200.00	1,214.40	Approved
179	Stafford	Printer	1	500.00	500	A	Y	1	500.00	500.00	276.00	Approved
179 Total					3,900					3,900.00	2,152.80	
185	Tazewell	PC	3	1,100.00	3,300	A	Y	3	1,100.00	3,300.00	2,571.03	Approved
185	Tazewell	Server	1	12,000.00	12,000	A	Y	1	10,000.00	10,000.00	7,791.00	Approved
185	Tazewell	Shredder	1	299.95	300	B	N	0	0.00	0.00	0.00	Not Approved
185 Total					15,600					13,300.00	10,362.03	
191	Washington	Copier	1	6,245.83	6,246	B	N	1	4,000.00	4,000.00	2,854.40	Approved
191	Washington	Fax	1	508.00	508	B	N	1	508.00	508.00	362.51	Approved
191 Total					6,754					4,508.00	3,216.91	
193	Westmoreland	TV	1	500.00	500	B	N	0	0.00	0.00	0.00	Not Approved
193	Westmoreland	Telephone	5	100.00	500	B	N	0	0.00	0.00	0.00	Not Approved
193	Westmoreland	Recording Device	2	50.00	100	B	N	0	0.00	0.00	0.00	Not Approved
193 Total					1,100					0.00	0.00	
199	York	Monitors	4	300.00	1,200	A	Y	4	300.00	1,200.00	738.36	Approved
199 Total					1,200					1,200.00	738.36	

320-06-10: COMMONWEALTH'S ATTORNEYS

Continued.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
520	Bristol City	Laptop	4	1,250.00	5,000	A	Y	0	0.00	0.00	0.00	Not Approved
520	Bristol City	Start-Up Fees	7	1,285.71	9,000	B	N	0	0.00	0.00	0.00	Not Approved
520	Bristol City	Fax	1	500.00	500	B	N	1	500.00	500.00	463.20	Approved
520	Bristol City	Scanner	2	600.00	1,200	A	Y	1	500.00	500.00	463.20	Approved
520	Bristol City	Calculators	3	100.00	300	B	N	3	100.00	300.00	277.92	Approved
520	Bristol City	Bose Sound System	1	500.00	500	B	N	0	0.00	0.00	0.00	Not Approved
520 Total					16,500					1,300.00	1,204.32	
550	Chesapeake	Printer	7	533.49	3,734	A	Y	0	0.00	0.00	0.00	Not Approved
550 Total					3,734					0.00	0.00	
570	Colonial Heights	Laptop	1	2,200.00	2,200	A	Y	1	2,200.00	2,200.00	1,643.18	Approved
570	Colonial Heights	Printer	1	1,100.00	1,100	A	Y	1	1,100.00	1,100.00	821.59	Approved
570	Colonial Heights	Monitors	3	300.00	900	A	Y	3	300.00	900.00	672.21	Approved
570 Total					4,200					4,200.00	3,136.98	
650	Hampton	Printer	1	500.00	500	A	Y	0	0.00	0.00	0.00	Not Approved
650	Hampton	PC	1	1,200.00	1,200	A	Y	1	1,200.00	1,200.00	1,102.92	Approved
650	Hampton	Copier	1	4,000.00	4,000	B	N	0	0.00	0.00	0.00	Not Approved
650	Hampton	Server	1	2,200.00	2,200	A	Y	1	2,200.00	2,200.00	2,022.02	Approved
650	Hampton	Back-up Tape	1	2,410.00	2,410	A	Y	1	2,410.00	2,410.00	2,215.03	Approved
650	Hampton	Digital Camera	1	400.00	400	B	N	0	0.00	0.00	0.00	Not Approved
650 Total					10,710					5,810.00	5,339.97	
651	Hampton DP	Printer	1	500.00	500	A	Y	0	0.00	0.00	0.00	Not Approved
651	Hampton DP	PC	1	1,200.00	1,200	A	Y	1	1,200.00	1,200.00	1,102.92	Approved
651	Hampton DP	Copier	1	2,500.00	2,500	B	N	0	0.00	0.00	0.00	Not Approved
651 Total					4,200					1,200.00	1,102.92	
670	Hopewell	Printer	1	980.00	980	A	Y	1	980.00	980.00	888.47	Approved
670	Hopewell	Printer	6	392.00	2,352	A	Y	0	0.00	0.00	0.00	Not Approved
670 Total					3,332					980.00	888.47	
680	Lynchburg	Calculators	15	100.00	1,500	B	N	15	100.00	1,500.00	1,371.75	Approved
680	Lynchburg	Router	1	3,000.00	3,000	A	Y	1	3,000.00	3,000.00	2,743.50	Approved
680	Lynchburg	Monitors	7	300.00	2,100	A	Y	7	300.00	2,100.00	1,920.45	Approved
680	Lynchburg	Server	1	9,000.00	9,000	A	Y	0	0.00	0.00	0.00	Not Approved
680 Total					15,600					6,600.00	6,035.70	

320-06-10: COMMONWEALTH'S ATTORNEYS

Continued.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
710	Norfolk	Flash Drive	25	79.00	1,975	A	Y	25	79.00	1,975.00	1,975.00	Approved
710	Norfolk	Laptop	3	2,087.00	6,261	A	Y	3	2,087.00	6,261.00	6,261.00	Approved
710	Norfolk	Laptop	2	2,376.00	4,752	A	Y	2	2,200.00	4,400.00	4,400.00	Approved
710	Norfolk	Laptop	5	1,885.00	9,425	A	Y	5	1,885.00	9,425.00	9,425.00	Approved
710	Norfolk	Printer	20	177.00	3,540	A	Y	0	0.00	0.00	0.00	Not Approved
710	Norfolk	Telephones	3	175.00	525	B	N	0	0.00	0.00	0.00	Not Approved
710 Total					26,478					22,061.00	22,061.00	
730	Petersburg	Replace VCIN	1	1,630.00	1,630	A	Y	1	1,630.00	1,630.00	1,565.13	Approved
730 Total					1,630					1,630.00	1,565.13	
750	Radford	Laptop	1	1,500.00	1,500	A	Y	1	1,500.00	1,500.00	1,269.30	Approved
750 Total					1,500					1,500.00	1,269.30	
790	Staunton	Copier	1	5,000.00	5,000	B	N	1	4,000.00	4,000.00	3,352.00	Approved
790	Staunton	PC	3	1,800.00	5,400	A	Y	3	1,200.00	3,600.00	3,016.80	Approved
790	Staunton	Printer	2	575.00	1,150	A	Y	0	0.00	0.00	0.00	Not Approved
790 Total					11,550					7,600.00	6,368.80	
800	Suffolk	PC	5	1,800.00	9,000	A	Y	0	0.00	0.00	0.00	Not Approved
800	Suffolk	Printer	4	200.00	800	A	Y	0	0.00	0.00	0.00	Not Approved
800	Suffolk	Printer	2	1,100.00	2,200	A	Y	0	0.00	0.00	0.00	Not Approved
800	Suffolk	Copier	1	5,000.00	5,000	B	N	0	0.00	0.00	0.00	Not Approved
800 Total					17,000					0.00	0.00	
810	Virginia Beach	Monitors	9	320.00	2,880	A	Y	9	300.00	2,700.00	2,036.61	Approved
810	Virginia Beach	Printer	21	1,640.00	34,440	A	Y	21	1,500.00	31,500.00	23,760.45	Approved
810	Virginia Beach	Replace VCIN	1	954.00	954	A	Y	1	954.00	954.00	719.60	Approved
810	Virginia Beach	Scanner	1	500.00	500	A	Y	1	500.00	500.00	377.15	Approved
810 Total					38,774					35,654.00	26,893.81	
GRAND TOTAL					362,559					200,093.22	153,792.29	

320-06-10: COMMONWEALTH'S ATTORNEYS

LISTED BELOW

COMMONWEALTH'S
ATTORNEY

In response to the notification of funds re-appropriated by the Governor, Commonwealth's Attorney's request reimbursement for Virginia State Bar Dues, Postage Expenses and Telephone Expenses in FY06

VSB Dues
\$33,874.50
Postage
\$26,381.09
Telephone
\$75,410.79

Approved in accordance with Compensation Board action of March 29, 2006. The Compensation Board has approved a total of \$135,666 in additional one-time funding to provide reimbursement for VSB dues, postage and telephone expenses ONLY for the below listed offices as requested. Reimbursement must be requested not later than the May 2006 payroll.

FIPS	LOCALITY	VIRGINIA STATE BAR DUES	POSTAGE EXPENSE	TELEPHONE EXPENSES	OFFICE SUPPLIES	TOTAL
005	Alleghany	652.00				652.00
007	Amelia	270.00	117.00	296.00		683.00
019	Bedford	1,370.00	864.29	3,642.92		5,877.21
031	Campbell	1,020.00	1,500.00	3,050.00		5,570.00
045	Craig				500.00	500.00
063	Floyd	200.00				200.00
071	Giles	250.00	600.00	2,500.00		3,350.00
077	Grayson	500.00				500.00
083	Halifax	570.00				570.00
099	King George	732.50				732.50
111	Lunenburg	200.00	500.00	3,600.00		4,300.00
113	Madison		258.51	541.59		800.10
139	Page	625.00	250.00	900.00		1,775.00
147	Prince Edward	1,020.00	142.65			1,162.65
167	Russell	750.00				750.00
171	Shenandoah	750.00	370.00	595.00		1,715.00
179	Stafford	1,750.00	175.53	975.41	432.08	3,333.02
191	Washington	425.00		6,448.50		6,873.50
193	Westmoreland	375.00	500.00	500.00		1,375.00
199	York		1,088.11	1,216.37	1,624.07	3,928.55
510	Alexandria	2,750.00	8,400.00	321.00	2,000.00	13,471.00
650	Hampton	3,240.00	2,150.00	5,200.00		10,590.00
710	Norfolk	8,925.00	4,565.00	33,624.00		47,114.00
800	Suffolk	1,500.00	4,900.00	12,000.00	11,362.00	29,762.00
810	Virginia Beach	6,000.00				6,000.00
	TOTAL	33,874.50	26,381.09	75,410.79	15,918.15	151,584.53
	TOTAL NOT INCLUDING OFFICE SUPPLIES					135,666.38

734-06-10: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MIDDLESEX COUNTY	COMMISSIONER OF THE REVENUE	03-14-06 Officer requests a transfer of \$1857 from base temporary funds to permanent personnel, pos. 00002 to increase salary to \$21,934. This salary adjustment is within 10% of current salary, as policy dictates. Prorated \$619.	-0-	The Compensation Board approved a transfer of \$1,857 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
FAIRFAX CITY	COMMISSIONER OF THE REVENUE ASSOCIATION OF VIRGINIA MCR AUDIT COMMITTEE	03-31-06 CRAV MCR Audit Committee Chair Sharon McDonald reports that the results of the follow-up audit conducted for the re-designation of the Fairfax City Commissioner of the Revenue as a MCR were satisfactory and approval is recommended.	-0-	Approved as part of the Compensation Board's FY07 Budget Allocation Package.
GILES COUNTY	COMMISSIONER OF THE REVENUE	04-12-06 Officer requests Board approval of career development salary increase to certified deputy whose name was not included in the Compensation Board final list of certifications due to transcript errors by the Weldon Cooper Center. An affirmation from the Weldon Cooper Center is attached. The FY07 cost is listed below: <ul style="list-style-type: none"> Pos. 00003 Farley, Charles (FY07 \$2890.53) 	\$2,890.53 (FY07)	Approved as part of the Compensation Board FY07 Budget Allocation Package. The Compensation Board asks that Weldon Cooper notify all Commissioners of the Revenue of deputy certification status at the time the list is annually provided to the Compensation Board.
LISTED BELOW	COMMISSIONER OF THE REVENUE	Commissioners request the following equipment:	-0-	Not approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies.

FIPS	LOCALITY	QTY	DESCRIPTION	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY UNIT COST	STRESSED COST	TOTAL COST APPROVED	STATE'S STRESSED PORTION
025	Brunswick County	1	Laptop	2000	2000	0	0	0	0
	TOTAL								0

732-06-10: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
COVINGTON CITY	TREASURER	<p>Per the provisions of Paragraph D.2, Item 69, Chapter 951, 2005 Acts of Assembly, 1 Deputy Treasurer has failed to satisfy the continuing education requirements of the Compensation Board's Deputy Treasurer Career Development Program and subsequently will lose their career development stipend, effective July 1, 2006.</p> <ul style="list-style-type: none">• Pos. 00002 Ross, Carolyn• Current Salary \$26207• Revised Salary \$23977 <p>This will change the number of certified Deputy Treasurers to 99.</p>	(-\$2,231)	Approved effective July 1, 2006.

321-06-10: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CIRCUIT COURT CLERKS	CIRCUIT COURT CLERKS	Upon review by the Virginia Court Clerks' Association Workload Audit Committee, Clerks request to amend their workload data as follows:	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.

CURRENT

FIPS	LOCALITY	CATEGORY	CY03	CY04	CY05	WKLD AVG
047	Culpeper County	Financing	53	42	115	70
047	Culpeper County	Wills	115	102	212	143
157	Rappahannock County	Wills	60	53	146	86
191	Washington County	Financing	149	11	127	96
670	Hopewell City	Judgments	1,247	1,600	3,997	2,281
670	Hopewell City	Financing	45	63	38	49

CORRECTION

CATEGORY	CY03	CY04	CY05	WKLD AVG
Financing	53	42	56	50
Wills	115	102	186	134
Wills	60	53	55	56
Financing	149	141	127	139
Judgments	1,247	1,131	1,079	1,152
Financing	45	63	12	40

ALLEGHANY COUNTY	CIRCUIT COURT CLERK	04-03-06 Acting officer requests additional Temporary Funding @ \$ 9,518.66. This is equivalent position #2 DCIV @ \$ 35,899 from March 27, 2006 to June 30, 2006. The Special Election will be held on Nov. 7, 2006. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #2 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.	\$9,518.66	Approved at no additional cost to the Compensation Board.
RADFORD CITY	CIRCUIT COURT CLERK	04-13-06 Due to the Officer having surgery in December 2005 and continued recovery, Officer requests emergency Temporary Funds @ \$1,960. Officer calculates \$12.25 per hour times 8 hours per day, times 20 days = \$1,960.	\$1,960	Approved as an exception to policy, based upon the specific conditions stated by the officer. This is a one-time approval; not in the base budget.
LISTED BELOW	CIRCUIT COURT CLERKS	The following officers request to transfer Turnover Funds to the categories listed:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a base budget transfer.

FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	AMOUNT	TRANSFER APPROVED IN BASE
173	Smyth County	04/17/06	Turnover	Base Temp	7,428.00	1,857
	TOTAL				7,428.00	1,857.00

321-06-10: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
PULASKI COUNTY	CIRCUIT COURT CLERK	<p>04-18-2006 Acting Officer requests additional Temporary Funding @ \$ 12,915. This is equivalent position # 2 DCIV @ \$ 51,660 from April 1, 2006 to June 30, 2006. The Special Election will be held on Nov. 7, 2006.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position # 2 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.</p>	\$12,915	Approved at no additional cost to the Compensation Board.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #06/09	N/A	Approved.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
4.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents Audit Status Report.	N/A	Noted.
5.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, May 24, 2006 and Wednesday, June 21, 2006.	N/A	Approved.
6.	LIDS ACCESS	IMMIGRATION CUSTOMS ENFORCEMENT ADMINISTRATION (ICEA)	Staff reports that the Immigration Customs Enforcement Administration (ICEA) will now have access to LIDS data for law enforcement purposes.	N/A	Noted.
7.	LAWFUL EMPLOYMENT PRACTICES FOR CONSTITUTIONAL OFFICERS AND HUMAN RESOURCE DEPUTIES	COMPENSATION BOARD	Two training sessions were conducted, March 20-21, 2006 in Roanoke and March 22-23, 2006 in Richmond. Email invitation to register was sent out on Thursday, February 16, 2006 inviting officers to attend. Fifty slots were available for each session. 45 attended the Roanoke training and 47 attended the Richmond session.	N/A	Noted.
8.	LAWFUL EMPLOYMENT PRACTICES FOR LAW ENFORCEMENT	COMPENSATION BOARD	VSI sponsored in conjunction with the Compensation Board two training sessions. One conducted on April 3-4, 2006 in Richmond and the other on April 5-6, 2006 in Roanoke. An email invitation to register was sent out on Thursday, February 16, 2006 inviting sheriffs to attend. Fifty slots were available for each session. 47 attended the Richmond session and 42 attended the Roanoke training session.	N/A	Noted.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
9.	SHERIFFS' CERTIFICATION ROGRAM	SHERIFFS	The Sheriffs' Certification Program as approved listed specific VLEPSC standards by standard number that each Sheriff is required to meet. At the request of DCJS and in order to prevent confusion with the accreditation program, Compensation Board staff have renumbered the required standards with unique Compensation Board identifiers and included the actual standard in the revised certification document. Other clarifying/technical changes have been accordingly made. No policy changes have been made and no requirements have been added, deleted or modified.	N/A	Approved.
10.	FY07 BUDGET ALLOCATION PACKAGES	COMPENSATION BOARD	Staff presents updated draft summary data for allocation packages.	N/A	Approved.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #06/10
APRIL 26, 2006**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Kenneth W. Thorson, Member	Yes_____	No_____

AND

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Kenneth W. Thorson, Member	Yes_____	No_____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y

COMPENSATION BOARD DOCKET #06/10

APRIL 26, 2006

EMPLOYEE RECOGNITION
NONE.

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MIDDLE RIVER REGIONAL JAIL	SUPERINTENDENT	04-06-06 Total annual cost to provide these adjustments to salary, within policy, for the new regional jail facility is a total of \$25,896.00, with a pro-rated cost of \$8,632.00. This position was inadvertently left out of last month's request.	\$25,896	Approved in accordance with Compensation Board salary policy and as a one-time action for a new jail.

POS CLASS	NAME	POS NUMBER	BUDGETED SALARY	REQUESTED SALARY	ANNUAL COST	PRO-RATED COST
RC7	McCray	46	26,104	52,000	25,896	8,632.00
TOTAL			26,104	52,000	25,896	8,632.00

ROCKBRIDGE COUNTY	SHERIFF	04-18-06 Officer requests to transfer \$3,997 (Pro-rated amount for remainder of FY06 \$666.17) from Base Temporary to Permanent Personnel to fund an internal salary adjustment that would increase Position 00008 from \$26,104 to \$30,101. This will be a promotion for Deputy Southers; is less than the 15% of his current salary (\$27,973); is within Compensation Board guidelines; and would be effective 04/01/2006.	-0-	The Compensation Board approved a transfer of \$3,997 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
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LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Turnover transfers:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are base budget transfers.
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FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
019	304	Bedford Co.	04/20/06	Turnover	Temporary Pers	\$5,934.81	\$5,934.81	\$1,483.70
135	304	Nottoway Co.	04/25/06	Turnover	Temporary Pers	\$3,491.04	\$3,491.04	\$872.76
179	304	Stafford Co.	04/24/06	Turnover	Temporary Pers	\$11,952.24	\$11,952.24	\$2,988.06
770	304	Roanoke City	04/19/06	Turnover	Office Expense	\$1,918.00	\$1,918.00	\$479.50
		TOTALS					\$23,296.09	\$5,824.02

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHARLOTTESVILLE CITY	SHERIFF	04-25-06 Officer requests previously approved transfer of vacancy savings for computer equipment of \$3000 (stressed \$2,407.80) be applied instead to 2 monitors for a total of \$428.40 (stressed \$341.51) and the remainder (\$2,066.29) be transferred to Temporary Salaries.	-0-	Approved as requested.

LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Equipment:	\$10,527.39	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
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FIPS	LOC CODE	LOCALITY NAME	CAT	EQUIPMENT REQUESTED	AVAIL	REQ	APPR	EQUIPMENT COST	TOTAL PER POLICY COST	STRESS FACTOR	STRESSED COST	VAC SAVS AVAILABLE	EXTRA FUNDS REQUESTED
410	304	Northwestern RJ	A	PCs	9	9	9	\$8,541.00	\$949.00	72.38%	\$6,181.98	\$0.00	\$6,181.98
410	304	Northwestern RJ	A	Printer	14	1	1	\$698.00	\$949.00	72.38%	\$505.21	\$0.00	\$505.21
410	304	Northwestern RJ	A	Printer	13	1	1	\$1,500.00	\$949.00	72.38%	\$1,085.70	\$0.00	\$1,085.70
410	304	Northwestern RJ	A	Shredder	1	1	1	\$550.00	\$949.00	72.38%	\$398.09	\$0.00	\$398.09
410	304	Northwestern RJ	A	Scanner	1	1	1	\$500.00	\$500.00	72.38%	\$361.90	\$0.00	\$361.90
670	304	Hopewell City	A	Laptop	1	1	1	\$2,200.00	\$2,200.00	90.66%	\$1,994.52	\$0.01	\$1,994.51
		TOTALS			23	10		\$13,989.00			\$10,527.40		\$10,527.39

LISTED BELOW	SHERIFF/ SUPERINTENDENT	Officers request to transfer to temporary salaries the following vacant positions which will remain vacant the remainder of this fiscal year.	-0-	Approved as an exception to policy. This is a one-time transfer; not in the base budget.
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FIPS	LOCALITY	REQUEST DATE	FROM POSITION #	CLASS	TO CATEGORY	AMT	TOTAL BY LOCALITY
493/304	Middle River Reg Jail	04/20/06	81	RPMED	Temp	\$4,275.25	
493/304	Middle River Reg Jail	04/20/06	99	R C7	Temp	\$6,526.00	
493/304	Middle River Reg Jail	04/20/06	119	R C7	Temp	\$6,526.00	
493/304	Middle River Reg Jail						\$17,327.25
670/304	Hopewell City	04/21/06	16	CS7	Temp	\$3,263.00	
670/304	Hopewell City	04/21/06	16	CS7	Temp	\$3,263.00	
670/304	Hopewell City						\$6,526.00
TOTAL						\$23,853.25	

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Vacancy Savings transfers:	-0-	Approved per Compensation Board action of January 25, 2006. These are one-time transfers, not in the base budget. Because these are one-time approvals, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED
007	304	Amelia Co.	04/19/06	Vacancy Savings	Temporary Pers	\$15,833.13	\$10,780.00
007	304	Amelia Co.	04/19/06	Vacancy Savings	Office Expense	"	\$5,053.13
083	304	Halifax Co.	04/19/06	Vacancy Savings	Temporary Pers	\$19,284.22	\$19,284.22
089	304	Henry Co.	04/24/06	Vacancy Savings	Office Expense	\$10,203.12	\$10,203.12
091	304	Highland Co.	04/21/06	Vacancy Savings	Temporary Pers	\$10,343.01	\$2,300.00
091	304	Highland Co.	04/21/06	Vacancy Savings	Office Expense	"	\$8,043.01
149	304	Prince George Co.	04/19/06	Vacancy Savings	Office Expense	\$14,444.60	\$14,444.60
153	304	Prince William Co.	04/19/06	Vacancy Savings	Temporary Pers	\$22,277.87	\$14,000.00
153	304	Prince William Co.	04/19/06	Vacancy Savings	Office Expense	"	\$8,277.87
157	304	Rappahannock Co.	04/19/06	Vacancy Savings	Temporary Pers	\$10,547.43	\$6,000.00
157	304	Rappahannock Co.	04/19/06	Vacancy Savings	Office Expense	"	\$4,547.43
175	304	Southampton Co.	04/19/06	Vacancy Savings	Office Expense	\$15,367.68	\$15,367.68
177	304	Spotsylvania Co.	04/19/06	Vacancy Savings	Office Expense	\$828.67	\$828.67
179	304	Stafford Co.	04/24/06	Vacancy Savings	Temporary Pers	\$18,584.35	\$10,000.00
179	304	Stafford Co.	04/24/06	Vacancy Savings	Office Expense	"	\$8,584.35
181	304	Surry Co.	04/25/06	Vacancy Savings	Office Expense	\$17,984.61	\$17,984.61
185	304	Tazewell Co.	04/25/06	Vacancy Savings	Office Expense	\$14,770.54	\$14,770.54
455	304	Western Tidewater RJ	04/19/06	Vacancy Savings	Temporary Pers	\$14,027.16	\$14,027.16
460	304	Pamunkey Reg Jail	04/25/06	Vacancy Savings	Office Expense	\$55,193.79	\$55,000.00
465	304	Riverside Reg Jail	04/25/06	Vacancy Savings	Office Expense	\$30,855.08	\$30,855.08
475	304	Hampton Roads RJ	04/25/06	Vacancy Savings	Office Expense	\$16,923.01	\$16,923.01
480	304	New River Valley RJ	04/25/06	Vacancy Savings	Office Expense	\$10,787.00	\$10,787.00
485	304	Blue Ridge Reg Jail	04/25/06	Vacancy Savings	Office Expense	\$13,429.33	\$13,429.33
490	304	Peumansend Creek RJ	04/25/06	Vacancy Savings	Office Expense	\$1,848.47	\$1,848.47
492	304	Southwest Reg Jail	04/25/06	Vacancy Savings	Office Expense	\$13,328.83	\$13,328.83

304-06-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

LOCALITY OFFICER REQUEST TOTAL COST COMPENSATION BOARD ACTION

Continued.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED
510	304	Alexandria City	04/20/06	Vacancy Savings	Office Expense	\$13,825.69	\$13,825.69
540	304	Charlottesville City	04/25/06	Vacancy Savings	Office Expense	\$3,175.41	\$3,175.41
550	304	Chesapeake City	04/25/06	Vacancy Savings	Temporary Pers	\$17,402.34	\$17,402.34
650	304	Hampton City	04/25/06	Vacancy Savings	Temporary Pers	\$337,253.59	\$337,253.59
700	304	Newport News City	04/25/06	Vacancy Savings	Office Expense	\$42,357.51	\$42,357.51
710	304	Norfolk City	04/25/06	Vacancy Savings	Office Expense	\$50,485.83	\$50,485.83
740	304	Portsmouth City	04/25/06	Vacancy Savings	Temporary Pers	\$5,148.69	\$5,148.69
770	304	Roanoke City	04/25/06	Vacancy Savings	Office Expense	\$19,550.14	\$19,550.14
810	304	Virginia Beach	04/25/06	Vacancy Savings	Office Expense	\$4,740.48	\$2,370.24
810	304	Virginia Beach	04/25/06	Vacancy Savings		\$0.00	\$2,370.24
		TOTALS				\$820,801.58	\$820,607.79

ARLINGTON COUNTY

SHERIFF

04-25-06 Officer requests that the Compensation Board ask the Department of Corrections to conduct a staffing analysis of the Arlington County Detention Facility. Sheriff cites continued operation under the original staffing plan conducted in the early 1990's, but population growth, especially in the area of special population inmates, such as mental health and medical, warrants a review of staffing needs.

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The Compensation Board will request that the Department of Corrections perform a staffing analysis of the Arlington County Detention Facility.

320-06-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
BOTETOURT COUNTY	COMMONWEALTH'S ATTORNEY	03-29-06 Officer requests an exception to the 60-day \$300 maximum reimbursement policy.	\$1,077.90	Approved as an exception to policy, based upon the specific conditions stated by the officer.
PROSECUTOR	EXPENSES FROM - TO	DEFENDANT	TOTAL	
Joel. R. Branscom	03-02-05 to 02-22-06	Charles Dougherty	\$1,077.90	
		TOTAL	\$1,077.90	

LISTED BELOW	COMMONWEALTH'S ATTORNEY	In response to the notification of funds re-appropriated by the Governor for equipment, Commonwealth's Attorney's request reimbursement for equipment purchased or to be purchased in FY06.	21,596 (Total Cost)	Approved as noted in "Board Action" column per the Compensation Board's FY06 Budget Priorities and Policies. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
			14,229.67 (Stressed Cost)	

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	REQUESTED COST	TOTAL REQUESTED COST	CATEGORY	IT	PER POLICY QTY	PER POLICY COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 04-26-06
041	Chesterfield	Printer	1	1,532.00	1,532	A	Y	1	1,532.00	1,532.00	904.34	Approved
041	Chesterfield	Laptop	4	1,897.00	7,588	A	Y	1	1,532.00	1,532.00	904.34	Approved
041	Chesterfield	Copier	1	885.00	885	B	N	1	885.00	885.00	522.42	Approved
041	Chesterfield	Projector	1	2,299.00	2,299	B	N	1	2,299.00	2,299.00	1,357.10	Approved
041	Chesterfield	Monitor	10	399.00	3,990	A	Y	10	300.00	3,000.00	1,770.90	Approved
041	Chesterfield	Scanner	1	1,500.00	1,500	A	Y	1	500.00	500.00	295.15	Approved
041 Total					17,794					9,748.00	5,754.24	
042	Chesterfield Drug Prosc	Monitor	1	399.00	399	A	Y	1	300.00	300.00	177.09	Approved
042	Chesterfield Drug Prosc	PC	2	1,174.00	2,348	A	Y	2	1,174.00	2,348.00	1,386.02	Approved
042	Chesterfield Drug Prosc	Shredder	1	2,500.00	2,500	B	N	1	700.00	700.00	413.21	Approved
042 Total					5,247					3,348.00	1,976.32	
169	Scott	Laptop	1	2,200.00	2,200	A	Y	1	2,200.00	2,200.00	1,682.12	Approved
169	Scott	Projector	1	6,000.00	6,000	B	N	1	6,000.00	6,000.00	4,587.60	Approved
169	Scott	Monitor	1	300.00	300	A	Y	1	300.00	300.00	229.38	Approved
169 Total					8,500					8,500.00	6,499.10	
GRAND TOTAL					31,541					21,596.00	14,229.67	

320-06-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMONWEALTH'S ATTORNEY	The following officer requests to transfer Vacancy Savings Funds to the category listed:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are one-time approvals, not in the base budget. Funds must be requested for reimbursement on or before the May 2006 payroll. Funds will not be available for expenditure in June 2006 or in FY07.

FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	AMOUNT	ANNUAL ONE TIME TRANSFER APPROVED
083	Halifax County	04/19/06	Vacancy Savings	Office Expense	40,083.16	40,083.16
760	Richmond City	04/21/06	Vacancy Savings	Office Expense	121,919.00	121,919.00
	TOTAL				162,002.16	162,002.16

LISTED BELOW	COMMONWEALTH'S ATTORNEY	The following officer requests to transfer Restoration Funds to Permanent Salary.	-0-	The Compensation Board approved a transfer of \$2,722 from base office expense to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's office expense budget in the current as well as subsequent fiscal years.
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FIPS	LOCALITY	REQUEST DATE	FROM	TO POSITION	AMOUNT	PRO-RATED
169	Scott County	04/20/06	Office Expense	00003	2,722	681
	TOTAL				2,722	681

LYNCHBURG CITY	COMMONWEALTH'S ATTORNEY	<p>04-21-06 Acting officer requests additional Temporary Funding @ \$21,161.17. This is equivalent to position #8 ATTIV @ \$74,878 from March 21, 2006 to June 30, 2006. The Special Election will be held on November 7, 2006.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of Section 24.2-226 and 228 is that position #8 ATTIV is not vacant during the period in which I am the Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.
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320-06-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RUSSELL COUNTY	COMMONWEALTH'S ATTORNEY	04-24-06 Officer requests to expend Office Expense Funds @ \$518 to purchase a three (3) year contract @ \$350 and Tracking Fee @ \$168 with the Supreme Court of Virginia. Officer states that at one time he had access to the VCIN System, but has lost the connectivity, which also lost the connection to the Supreme Court Case Management system. This office needs the Case Management system to keep up with vital information regarding date of birth, social security numbers of defendants as well as case numbers, court dates and the disposition of cases. Funding is available in the current Authorized Office Expense Funds.	-0-	Deferred to Compensation Board staff for action as appropriate.

734-06-10: COMMISSIONERS OF THE REVENUE
NONE.

732-06-10: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	TREASURERS	Treasurers request the following equipment:	\$2,489 (Stressed Cost)	Approved as noted in "Board Action" column per the Compensation Board's FY06 Budget Priorities and Policies. Any amounts approved will be reimbursed at the stressed cost. Because these are one-time approvals, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	LOCALITY	QTY	DESCRIPTION	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY UNIT COST	TOTAL COST APPROVED	UNIT STRESSED COST	STATE'S TOTAL STRESSED PORTION	BOARD ACTION 04-26-06
193	Westmoreland County	4	PC	838	3352	1117	4468	809	1079	approved
193 Total							4468		1079	
810	City of Virginia Beach	6	Monitor	430	2580	430	2580	324	649	approved
810	City of Virginia Beach	3	USB Jump Drives	76	228	76	228	57	57	approved
810	City of Virginia Beach	1	Mail Machine	53790	53790	2800	2800	2112	704	approved
810	City of Virginia Beach	1	Remittance Processor	68931	68931	0	0	0	0	not approved
810	City of Virginia Beach	1	Chairs	300	300	0	0	0	0	not approved
810	City of Virginia Beach	5	Desk	450	2250	0	0	0	0	not approved
810	City of Virginia Beach	3	Video Cards	200	600	0	0	0	0	not approved
810 Total							5608		1410	
GRAND TOTAL							10,076		2,489	

321-06-10: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CARROLL COUNTY	CIRCUIT COURT CLERK	04-25-06 Due to the office bookkeeper being out of the office on emergency medical leave for approximately 8 weeks, April 24 to approximately June 16, 2006, Officer requests emergency Temporary Funds @ \$4,699.75. This employee does have enough accumulated annual leave and sick time to be paid for this 8-week period. Officer calculates the employee's salary \$31,411 from April 24 through June 16 = \$4,699.75.	\$4,699.75	Approved as an exception to policy based upon the specific conditions stated by the officer. Because this is a one-time approval, not in the base budget, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement will not be available for expenditure in June 2006 or FY07.

OTHER MATTERS
NONE.

FOR YOUR INFORMATION
NONE.